



**Shasta Charter Academy/ Shasta Secondary Home School, Inc.**  
**Advisory Board Meeting Minutes**  
**May 23, 2024**  
**Called to order at 5:34 p.m.**  
**Meeting adjourned at 7:34 p.m.**  
307 Park Marina Circle  
Redding, CA 96001

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Meeting Method: In person

**Access to Board Materials:** A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on Shasta Charter Academy's website along with this agenda following the posting of the agenda at least 24 hours in advance of this meeting

**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours before the meeting by calling (530)245-2600. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

**In attendance:**

**Board Members present:** Des Comer, Jason Paine, Carlie Hinderscheid,  
Jennifer Waltman, Leslie MacRae

**Board Members absent:** Don Hess

**Staff Members present:** Ben Claassen, Matt Wahlman, CeCe Walters

**Visitors present:** None

**Board Chair, Leslie MacRae called the meeting to order at: 5:34 p.m.**

**Public Comment:** None

**1. Approve Agenda/ Reordering of the Meeting Agenda (Action)**

*Des Comer motioned to approve the agenda; Carlie Hinderscheid seconded the motion. Motion carried 5-0.*

**2. Minutes Regular Board Meeting Minutes from 4-18-24 (Action)**

*Des Comer motioned to approve the 4-18-24 Regular Board Meeting minutes; Carlie Hinderscheid seconded the motion. Motion carried 4-0.*

*\*Leslie MacRae had been absent at that meeting.*

**3. Board Business (Action)**

**3.1. 2024-2025 SCA/ SSHS, Inc. Board Officers (Action)**

Board discussed if they wanted to make any changes from current year. None desired.

*Jason Paine motioned to keep all officers in their current positions for the 2024-25 school year (Chair: Leslie MacRae; Vice Chair: Des Comer; Secretary: Ben Claassen;*

*Treasurer: Matt Wahlman); Carlie Hinderscheid seconded the motion. Motion carried 5-0.*

Advisory Board Regular Meeting Dates for the 2023-2024 School Year: 8/31/23,  
10/19/23, 12/14/23, 2/15/24, 4/18/24, 6/6/24, and 6/13/24

*Respectfully submitted by CeCe Walters*

### **3.2. Governance Communication Letter from Auditor (Discussion)**

No discussion at this time, as Matt hadn't received the information yet from the auditors.

### **4. Subject: Comments and reports from individual Board Members and SUHSD Board Liaison** No Comments.

### **5. Director's Report to the Board (Discussion)**

**5.1. Enrollment report-** Most of the waitlist pulled off and next year looks to be the largest year.

**5.2. School events report-** Field Trip to the coast, visiting the zoo and Trinidad Beach. Visiting HSU and the Marine Lab was canceled due to the campus being closed. Prom, we partnered with PCA again and....it went great! Spring Celebration was great! Glass blowing class went to Jason Paine's studio and they made paperweights.

**5.3. School sports report-** SCA had a student go to the Boys Golf Division 3 Masters Championship and he did very well!

**5.4. Spring 2024 CAASPP Participation report-** 96.74 ELA and 97.3 for Math. CA Science test is more lenient for participation. Many kids were out, so they are doing make-up tests.

### **6. Policy, Plans, and Reports-**

#### **6.1. Student Dress Code (Action)**

Jason Paine supplied a draft to the board that was worked on by a few of the Board Members. Board discussed and overall agreed they liked it.

*Carlie Hinderscheid motioned to approve the student dress code effective immediately; Jennifer Waltman seconded the motion. Motion carried 5-0.*

### **7. Personnel**

#### **7.1. Employee Hiring (Action)**

Three candidates were interviewed by a panel of four. One didn't come as she was offered another job. The job has been offered to Jacob Parodi.

*Jennifer Waltman motioned that the Board approve the hiring of Jacob Parodi; Jason Paine seconded the motion. Motion carried 5-0.*

### **8. Business Services**

#### **8.1. Legislation and Finance update (Discussion)**

Matt discussed what is going on legislatively and financially at the state level. This included the Governor's Prop 98 Maneuver which claims that the state over-allocated money to the schools in recent years, and, if implemented, would have the effect of lessening the minimum amounts guaranteed to schools in the out-years. Many believe the Governor's maneuver is illegal. Other than this, there are not major cuts or deferrals to public K-12 schools being discussed. The Governor is proposing to use all of the State's K-12th reserves to make this happen. If that happens, it wouldn't directly affect our reserves. Predicting a weak economy in 2024 but SCA is financially healthy, and with adequate cash flow.

#### **8.2. Arts and Music in Schools (AMS) Annual Report (Action)**

SCA has not currently spent any of this money this year. This money came from Prop 28. The law's definitions of art funding and educational arts program are not as clear-cut as

would be helpful. Matt is doing research to ensure that when we spend it, we spend it well and in the right areas. The Board needs to approve the report annually. The report each year will be put on the website.

*Jennifer Waltman motioned to approve the AMS Annual Report; Des Comer seconded the motion. Motion carried 5-0.*

### **8.3. Extra Class Teaching Stipends (Action)**

*Des Comer motioned that the Board approve the Extra Class Teaching Stipends beginning 7/1/24; Carlie Hinderscheid seconded the motion. Motion passed 4-0.*

**\*Jason recused himself for this and the next 4 items, due to conflict of interest since he is a staff member and voting Board Member. (Items 8.3-8.7)**

**\*Ben left the room for the Extra Class Teaching stipends item, since he also teaches Fishing.**

**\*Ben returned to the meeting after Item 8.3 was finished.**

### **8.4. Athletic Related Stipends (Action)**

Matt discussed the proposed stipends, answering the Board's questions, and then asked the Board to approve the new Athletic Related stipends.

*Jennifer Waltman motioned that the Board approve the athletic related stipends beginning 7/1/24; Des Comer seconded the motion. Motion carried 4-0.*

### **8.5. 2023-2024 One-time Health Stipends (Action)**

Matt discussed with the Board what local districts and districts around the state pay employees for health benefits. Costs to continue to increase, about 5.2 % annually. In some counties the health plan costs have gone up anywhere from 9 to roughly 16% above the prior year. The district pays about 2 years behind the state average. Matt asked the Board to consider a one-time \$1,000 addition to the 2023-24 health stipend to put us in the ballpark of other local districts.

*Carlie Hinderscheid motioned to approve the \$1,000 one-time addition to the 23-24 Health stipends for each staff member at 0.85 FTE and above, prorated for those below that FTE; Des Comer seconded the motion. Motion carried 4-0.*

### **8.6. Health Stipends beginning 7-1-24 (Action)**

Matt discussed with the Board the challenges of staying current with this without having to look at it each year. So, he proposed an average of the projected costs of the next three years, but with it being lower than the state average since we have a lower cost of living here. He answered the Board's questions. The Board would like to annually relook at the Health stipend amounts and healthcare costs.

*Des Comer motioned to approve the proposed health stipends to begin 7-1-24; Carlie Hinderscheid seconded the motion. Motion carried 4-0.*

### **8.7. Salary Schedules beginning 7-1-24 (Discussion)**

Matt discussed with the Board all the factors that have prompted this discussion. One of those concerns is the hike in minimum wage for fast food workers which is now currently higher than some SCA compensation schedule step amounts. These factors put pressure on our salary schedules. Matt wants to not have to constantly re do the schedules, stay compliant, but also be fiscally sound and responsible. He shared with the Board drafts of new compensation schedules which would almost entirely eliminate repeat salary years for staff members. The proposed compensation schedules would keep the school compliant and fiscally sound. Current staff would be compliant through 2028. The compliance of the school would be determined by the steps that any new staff would come in at, also depending on what the state minimum was. Matt gave the board an opportunity to ask questions, give feedback, etc. The Board members liked the proposal and don't feel any changes need to be made. An official approval vote will be brought up at the next meeting.

**\*Jason returned to the meeting after Item 8.7 was finished.**

**9. Agenda Items for the next Board meeting**

- 9.1. Charter Board University – Chapters 11 and 12 (Discussion)**
- 9.2. 2024-2025 Original Budget (Action)**
- 9.3. Property and Liability Insurance Provider for 2024-2025 (Action)**
- 9.4. 2023-2024 CA School Dashboard Local Indicators Report (Discussion)**
- 9.5. 2024-2025 LCAP (Action)**
- 9.6. Athletics Hiring Policy (Action)**
- 9.7 Governance Communication Letter from the Auditor (Discussion)**
- 9.8 Salary Schedules (Action)**
- 9.9 Closed session for Director and CBO (Action)**
- 9.10 Graduation Briefing (Discussion)**

**10. Subject: Adjournment (Action)**

*Des Comer motioned to Adjourn; Jennifer Waltman seconded the motion.*

*Motion carried 5-0.*

**Adjournment time: 7:34pm**

