



Shasta Charter Academy/ Shasta Secondary Home School, Inc.
Advisory Board Meeting Minutes
April, 20th 2023
Called to order at 5:30 p.m.
Meeting adjourned at 7:50 p.m.
307 Park Marina Circle
Redding, CA 96001

Meeting Method: In Person

In attendance:

Board Members present: Des Comer, Leslie MacRae, David Pierce

Board Members absent: Cheryl Yacoub

Staff Members present: Ben Claassen, Matt Wahlman, CeCe Walters

Visitors present: None

Board Chair Des Comer called meeting to order at: 5:30 p.m.

Public Comment: None

The Advisory Board discussed and/ or voted on the following issues:

1. Approve Agenda/ Reordering of the Meeting Agenda (Action)

Leslie MacRae motioned to approve the agenda; David Pierce seconded the motion. Motion carried 3-0

2. Approval of Consent Agenda (Action)

David Pierce motioned to approve the consent agenda; Leslie MacRae seconded the motion. Motion carried 3-0.

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

2.1. Administration

2.2. Minutes

2.2.1. Regular Board Meeting Minutes from 2/16/23

2.3. Business Services

2.3.1. Approve SCA and SSHS, Inc. warrants for February and March

2.4. Instructional Services

2.5. Human Resources

3. Board Business

3.1. State of Emergency changes to Board meetings (Discussion) Ben discussed with the Board and shared a power point on how a normal Board meeting will work now that the state of emergency has officially ended. Meetings need to be held within the county where the school is located. Teleconferencing: Can you teleconference? Yes, you can but

Advisory Board Meeting Dates for 2022/2023 School Year:
8/25/22, 10/27/22, 12/15/22, 2/16/23, 4/20/23, 6/8/23, 6/15/23

Respectfully submitted by CeCe Walters

the agenda has to be posted, and there are very specific rules that need to be followed. Cannot be driving and be part of a Board meeting as a Board member. Remote participation can happen if there is an emergency or if you are on Board business.

3.2. New Board Members Recruitment Update (Discussion)

Ben discussed with the Board that there is one person, Paul Wood, who has expressed interest.

4. Subject: Comments and reports from individual Board Members and SUHSD Board Liaison (Information only)

Des Comer commented that the Spring Showcase was fabulous and Leslie MacRae said she's super happy it's still happening. David Pierce commented that we should have young board members, or even recent graduates. David also mentioned that SCA has a team of 4 students going to the Vex World Championships in Dallas!

5. Director's Report to the Board (Discussion)

5.1. Enrollment report- Enrollment is stable and we are enrolling 8-10 a week for next year. Freshman class is strong. Overall it's looking good!

5.2. State and Federal Legislation Update

Matt discussed with the Board and included some info. in the notes that is in the drive for them. Paid Family Leave...new bill that would require employers to pay for the leave. This is a big change. It can be up to 12 weeks of leave. AB 599 removes the ability to suspend a student if they have a controlled substance on campus. This bill is moving forward. There is a bill dealing with homeless problems within 1000 feet of a school that didn't pass but is being reconsidered. SB 274 is moving forward. Assembly Constitutional Amendment is being put forward to the voters, that the governor appoint the Superintendent of Public Instruction instead of the public electing him or her. AB 938 would double the school District/Charter school's base rates from 2013-14. This would be an increase of 50% which would be a huge cost to CA. Newsom has also proposed taking back 30% of the AMIMDB Grant. There has been declining enrollment throughout the state. Attendance relief has gone out to all schools except non-classroom based charter schools. So, lots of big things coming up.

5.3. On-site Master Schedule changes

Lots of changes that Ben went over with the Board. Largest being that SCA will eliminate onsite English and History classes. We will provide support for SPED students in these classes through support labs twice a week taught by our SPED teachers on specific days and times. Ben is also proposing to staff that if they have a passion for certain subjects that go with the pacing guide they can do a recording of them providing instruction and then it can go out to the students who need it. The new staff seem very excited about this idea. We are also eliminating non CP Earth Science because the need for this class is very low. Instead we will move to using kits that are tied to the textbook for non CP Earth Science. This will check the box too for grad. Requirements. We are also adding a 7 Habits of Successful Teens class to help students have healthy habits that lead to success. It will be a one semester class. We may add an advanced fishing class. We are also adding Spanish 2 and we are extending writing lab. David Pierce is going to have a CIS support lab for students who are taking courses in computer science, coding, etc.

5.4. Replacement of Introduction to Social Sciences with Human Geography

State has new requirements for graduation so we are making this necessary change. It will be a fusion course with Human Geography and Career Choices. That will be brought to the Board next time for approval.

5.5. Field Trips report -Vex World Championships next week! We had to cancel our Ashland trip, but had to reschedule this for the fall due to not having a district bus driver. Ben is taking his fishing class to a private pond this Sat. This class will also get to go on the Sac. River for guided fishing, and they are going to Clover Creek Preserve. Trout was raised in science class and the students also released them.

5.6. WASC Focus On Learning Progress Report

WASC document was turned in and the WASC team want to meet the Board on Sunday, April 30th here at SCA at 5pm.

5.7. Student Achievement-

5.7.1. NWEA MAP report – Spring 2023 school wide data

Ben discussed this with the Board and provided data for them to look at for Fall 2022 and Spring 2023. There was significant growth in Math, and in ELA they either stayed the same or went up.

5.8. California Dashboard Local Indicators

Matt went over some snapshots with the Board. The feedback is really good. These indicators look at curriculum, the facility, the facilitators, etc. Parent and student surveys provide good data for this.

6. 2022-2023 School Accountability Report Card (Action) *This is actually the 2021-2022 SARC and was noted during the meeting.

Leslie MacRae motioned to approve SCA's 2021-2022 School Accountability Report Card; David Pierce seconded. Motion carried 3-0

7. Business Services

7.1. Finance update (Discussion)

Matt Wahlman had the Board refer to his notes. SCA is financially healthy and the school has good cash flow. Matt will have the new budget ready for the next year at the next Board meeting. CDE and ACS is recommending 100% funding for our school for the next four years, which is the highest recommendation. It's very important we meet that 100% and we did. Matt was commended for his fiscal management and communication. CA state revenues for 22-23 are projected to fall about \$5 billion short of what was forecasted. Annual inflation in March dropped to 5%, but it's not at the 2% target rate.

7.2. LCAP (Discussion)

Matt discussed with the Board about changes Newsom is proposing. He wants to change deadlines, requirements, etc but this won't affect the LCAP for this year. We are going to continue to do the things that are working but we do want to implement things from our WASC Self Study which will include developing CTE pathways, improve trainings for staff and parents to help provide support and more social and emotional resources for the students. We will also improve curriculum and we want to hire another paraprofessional to help provide support to the students. Cody and Colleen also have done an amazing job providing support to our students.

Actual numbers won't be known until upcoming month. These numbers are projections. The graph is an early working graph. The percentage of unduplicated pupils grew dramatically this year to over half the student population.

7.3. 2021-22 SSHS, Inc. Tax Return (Action)

Matt went over the tax return with the Board and asked they approve it. He notes that it's still in draft form, because there were some spelling errors in it, so Matt has asked that they fix the errors; however, we do still need the tax return approved as the deadline is in Mid-May.

Leslie MacRae motioned that we accept the 2021-22 SSHS, Inc. tax return and that Matt can make changes without Board approval; David Pierce seconded. Motion carried 3-0.

7.4. 2022-23 2nd Interim Budget (Action)

Matt went over it with the Board and explained it. Rough projections: \$4.1 million in revenues and \$3.4 million expenditures with ending balance around \$1.9 million, which is higher than normal. We are in a healthy place. There was time for Q&A. Matt asked the Board to approve the 2022-23 2nd Interim Budget.

Leslie MacRae motioned to accept the 2022-23 2nd Interim Budget; David Pierce seconded. Motion carried 3-0.

7.5. 2022-2023 School Year Salary Supplement (Action)

Matt went over the inflation situation with the Board and the tremendous affect it is having on all the staff. He also provided a letter written by staff member Chad St. John who majored in economics and has asked the Board to consider what inflation is doing and has done to purchasing power for everyone.

David Pierce cannot vote on this due to the conflict of interest, and there is not a Board quorum present that can vote on this item. The discussion about the supplement will happen between Des Comer and Leslie MacRae and they will provide feedback to Matt of their discussion.

Leslie MacRae motioned to table Items 7.5 and 7.6 salary supplement and salary schedules until the Board has a quorum; David Pierce seconded. Motion carried 3-0.

7.6. Salary Schedules for 2023-2024 (Action) This was tabled... see Item 7.5 above.

8. Board Training

This will be added to the next regular Board meeting agenda in the interest of time.

8.1. CSDC Online Governance Academy (Discussion)

8.2. Charter Board University – Chapters 3 and 4 (Discussion)

9. Agenda Items for the next Board meeting

9.1. 2023-2024 Original Budget

9.2. WASC Visit Report

9.3. Graduation Report

9.4. 22-23 Salary Supplement and 23-24 Salary Schedules

9.5. Closed session: Director and CBO 23-24 Salary Schedules

9.6. Hiring another instructional paraprofessional

9.7. 23-24 LCAP

9.8. Governance communication letter from Auditor

9.9. Board meeting dates, choosing officers and roles, Board Training

9.10. Athletics offered for next year

10. Subject: Adjournment (Action)

David Pierce motioned to adjourn the meeting; Leslie MacRae seconded. Motion carried 3-0.

10.1 Adjournment Time: 7:50 p.m.