



Shasta Charter Academy/ Shasta Secondary Home School, Inc.
Advisory Board Meeting Minutes
December 14th, 2023
Called to order at 5:35 p.m.
Meeting adjourned at 7:58 p.m.
307 Park Marina Circle
Redding, CA 96001

Meeting Method: In person

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on Shasta Charter Academy's website along with this agenda following the posting of the agenda at least 24 hours in advance of this meeting

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours before the meeting by calling (530)245-2600. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

In attendance:

Board Members present: Leslie MacRae, Jason Paine, Carlie Hinderscheid,
Jennifer Waltman, Don Hess

Board Members absent: Des Comer

Staff Members present: Ben Claassen, Matt Wahlman, CeCe Walters

Visitors present: None

Board Chair Leslie MacRae called the meeting to order at: 5:35 p.m.

Public Comment: None

The Advisory Board discussed and/ or voted on the following issues:

1. Approve Agenda/ Reordering of the Meeting Agenda (Action)

No reordering of the agenda.

Jennifer Waltman motioned to approve the Agenda; Don Hess seconded the motion. Motion carried 5-0.

2. Minutes (Action)

Regular Board Meeting Minutes from 10/19/23

Carly Hinderscheid motioned to approve the 10-19-23 Regular Board Meeting Minutes; Jason Paine seconded the motion. Motion carried 5-0.

Advisory Board Regular Meeting Dates for the 2023-2024 School Year: 8/31/23,
10/19/23, 12/14/23, 2/15/24, 4/18/24, 6/6/24, and 6/13/24

Respectfully submitted by CeCe Walters

3. Board Business

3.1. CSDC Online Governance Academy (Discussion)

Board discussed how this training has been going. Leslie has had technical issues and has been unable to access it. No one had any comments.

3.2. Charter Board University – Chapters 5 and 6 (Discussion)

Most of the Board hadn't had a chance to read it. Leslie summarized it. One comment is that a list of contact info. for the Board Members should be created. The Board liked this idea. CeCe will create this. Matt will give CeCe the auditor's info. to include in the list for the Board Members to have access to. They also want the Attorneys and Insurance info. added to the list; Matt will provide.

4. Subject: Comments and reports from individual Board Members and SUHSD Board Liaison (Information only) No comments were made

5. Director's Report to the Board (Discussion)

5.1. Enrollment report - Ben discussed enrollment with the Board. Current enrollment is strong. 9 students will graduate early. We are enrolling students for next semester and we are getting close to being full again.

5.2. Spring 2023 CAASPP Scores Report - Ben discussed this report with the Board. Almost 68% of SCA students taking the CAASPP met or exceeded the goal for ELA. For Math, scores were the second highest since 2014. Matt shared a comparison of score results of SCA, local traditional and charter high schools, and the state of CA high school averages. SCA ranks very well in both ELA and Math, but especially Math.

5.3. Comprehensive School Safety Plan - Ben discussed the progress of the 23-24 safety plan. It is done, and will be ready for the Board to vote on in Feb. The Board will have it ahead of time with plenty of time to read it.

5.4. Online Learning Options update - Ben updated the Board that the SCA Staff don't care for Edmentum, so we will be purchasing Schools PLP for online learning and we are looking at another program, called Exact Path as well.

5.5. Visual and Industrial Arts Building development - Ben discussed with the Board about this project. Matt said they are looking for someone to oversee the project. They are looking for a General Contractor. He is waiting to hear back from one of our first choices. Bids will be taken in the spring for the job. The hope and plan is that this will be built in the summer.

5.6. School events report- Cookies and Cocoa was a great success! Spring Field Trip is being planned to go visit Humboldt State University.

5.7. Shasta College Textbook Rentals- Matt discussed with the Board how we have been trying to implement this program for years. We now have in place the option for SCA students to rent books from SC and SCA will pay for them. This is very exciting for families!

6. Policy

6.1. Student Dress Code (Action) The Board discussed the proposed dress code policy and changes they would like to be made. The Board has chosen to continue to discuss this before they take action to vote on it.

Jason Paine motioned to table this until Feb.; Carly Hinderscheid seconded the motion. Motion carried 5-0.

6.2. 2023-2024 SCA Course Catalog (Action) This was just updated. There are some typos, so Leslie gave those to Ben so they can be fixed. Pg., 2, 8, 9, 15,16, and pg. 19. *Carly Hinderscheid motioned that the Board approve the 2023-24 Course Catalog with the proposed changes; Jennifer Waltman seconded the motion. Motion carried 5-0.*

7. Business Services

7.1. Legislation and Finance update (Discussion)

Matt discussed with the Board that CA is projected to have a 68 Billion dollar deficit, and this shortfall will be the worst since 2009 for schools. Newsom and the Legislature also have budgeted to spend 30 Billion more each year than the state has. Matt will be keeping a close eye on this. SCA carries reserves to plan for these issues. Inflation is down slightly but not to the target of 2%. Financially, SCA is in a good spot and we have great cash flow. Economists are predicting a weak economy for 2024.

7.2. SCA and SSHS, Inc. warrants for October and November 2023 (Action)

Matt went over the warrants, and nothing was really different from normal in terms of our expenses. Matt asked if there were any questions...no one had any.

Jason Paine motioned to approve the warrants for Oct and Nov. Don Hess seconded the motion. Motion carried 5-0.

7.3. 2022-2023 Audit (Action)

Matt discussed with the Board that the State Controller initially didn't approve the 2020-21 audit. Matt found an error they made. The State took a document and applied it to the wrong year. So, when Matt pointed it out, the State Controller made the corrections and it was approved. Matt also went over the 2022-23 SCA Audit with the Board and asked them to approve it.

Carly Hinderscheid motioned to approve the 2022-23 SSHS, Inc. Audit; Jason Paine seconded. Motion carried 5-0.

7.4. 2023-2024 First Interim Budget (Action)

Matt discussed the First Interim Budget with the Board. *Jason Paine motioned to approve the 2023-24 First Interim Budget; Jennifer Waltman seconded the motion. Motion carried 5-0.*

8. Agenda Items for the next Board

8.1. Comprehensive School Safety Plan (Action)

8.2. Employee Handbook (Discussion)

8.3. Charter Board University – Chapter 7 and 8 (Discussion)

8.4. 2023-2024 Mid-Year LCAP Report (Action)

9. Subject: Adjournment (Action) Adjournment Time: 7:58pm

Jason Paine motioned to adjourn the meeting; Don Hess seconded the motion. Motion carried 5-0.