



Shasta Charter Academy/ Shasta Secondary Home School, Inc.
Advisory Board Meeting Minutes
June 9th, 2022
Called to order at 5:32 p.m.
Meeting adjourned at 6:48 p.m.
307 Park Marina Circle
Redding, CA 96001

Meeting Method: Online via Zoom

This meeting was by teleconference pursuant to AB 361.

In attendance:

**Board Members present: Dustin Warren, Leslie MacRae,
Des Comer, Dean White**

Board Members absent: Cheryl Yacoub, David Pierce

Staff Members present: Ben Claassen, Matt Wahlman

Visitors present: None

Review/ Reordering of the Meeting Agenda: No 6.6 item

Board Chair Dustin Warren called meeting to order at 5:32 p.m.

Public Comment: None

The Advisory Board discussed and/ or voted on the following issues:

1. Approval of Board Findings Relating to Teleconference Meetings

during a State of Emergency (Action) Board discussed holding meetings in-person. Ben will check into whether or not they can do a hybrid of in-person and via teleconference. *Des Comer motioned to table; Dean White seconded. Motion carried 4-0.*

2. Board Meeting Minutes (Action)

2.1 Special Board Meeting Minutes from meeting on 6/1/22 (Action)

Des Comer motion for the Board to approve the minutes from 6/1/22; Leslie MacRae seconded. Motion carried 4-0.

3. Board Member Items (Discussion)

3.1. Board Membership- Dean White is stepping away from the board as of 6-30-22.

3.2. Board Chair for the 2022-2023 school year (Action) *Leslie MacRae motioned to the*

Board to approve that Des Comer will be the Board Chair for the 2022-2023 School year;

Dean White seconded. Motion carried 4-0.

Advisory Board Meeting Dates for 2021/2022 School Year:
8/26/21, 10/14/21, 12/09/21, 2/21/22, 4/21/22, 6/09/22

Respectfully submitted by CeCe Walters

3.3. Form 700 for Board members that are leaving (discussion)

4. Board Meeting Format

4.1. Agenda Format (Action) *Des Comer motioned to table this; Dean White seconded.*

Motion carried 4-0.

4.2. Online versus in-person meetings (Action) No action taken. There was a discussion that it would be better together, but would like the online option.

4.3. Add Consent Agenda (Action) *Leslie MacRae motioned for the Board to approve to add this consent agenda for the 22-23 school year; Des Comer seconded. Motion carried 4-0.*

5. Subject: Comments and reports from individual Board Members and

SUHSD Board Liaison (Information only) Dustin said he enjoyed working with SCA.

6. Director's Report to the Board (Discussion)

6.1. Enrollment report –As of today, enrollment is at 230.

6.2. State and Federal Legislation Update

6.3. California Healthy Youth Act update

6.4. Hiring update for fall 2022

6.5. On-site classes master schedule development for Fall 2022 update

6.6.

7. Personnel:

7.1. Staff Retirements – Accept resignation letters of retiring staff (Action) *Des Comer motioned for the Board to accept the resignation letters from Cathy and Ryan Laughy, Sammie Ford and Chris Ingersoll; Dean White seconded. Motion carried 4-0.*

7.2. Staff Hiring – Approve new hires to start the 2022-2023 school year (Action) *Dean White motioned for the Board to approve the new hires to start the 2022-2023 school year; Leslie MacRae seconded. Motion carried 4-0.*

8. Finance

8.1. Finance update (Discussion) Matt notified the Board that SCA would have a compliance finding in the 21-22 Audit Report due to the ELO Grant plan having been adopted after 6/1/21. The school is financially healthy.

8.2. SCA and SSHS, Inc. warrants for April and May (Action) *Dean White motioned for the Board to accept the SCA and SSHS, Inc. warrants for April and May; Des Comer seconded. Motion carried 4-0.*

8.3. 2019-2020 SSHS, Inc. Audit: revised page (Discussion)

8.4. 2022-2023 Original Budget (Action) *Des Comer motioned for the Board to approve the 2022-2023 Original Budget; Dean White seconded. Motion carried 4-0.*

8.5. California Dashboard Local Indicators report (Discussion)

8.6. California Interscholastic Federation Sports-Related Stipends beginning 2022-2023 school year (Action) *Leslie MacRae motioned for the Board to approve the CIF Sports-Related Stipends beginning in the 2022-23 school year; Des Comer seconded. Motion carried 4-0.*

9. Local Control and Accountability Plan

9.1. 22-23 LCAP Adoption (Action) *Des Comer motioned for the Board to adopt the 22-23 LCAP; Dean White seconded. Motion carried 4-0.*

10. Agenda Items for the next Board meeting

10.1. 2022-2023 Student and Parent Handbook

10.2. Agenda Format

10.3. CharterSAFE Resolution

11. Subject: Adjournment (Action) *Des Comer motioned to adjourn; Dean White seconded. Motion carried 4-0.*

12. Adjournment time: 6:48pm