



Shasta Charter Academy/ Shasta Secondary Home School, Inc.
Advisory Board Meeting Minutes
April 21st, 2022
Called to order at 5:36 p.m.
Meeting adjourned at 7:20 p.m.
307 Park Marina Circle
Redding, CA 96001

Meeting Method: Online via Zoom

This meeting was by teleconference pursuant to AB 361.

In attendance:

Board Members present: Dustin Warren, Cheryl Yacoub, Leslie MacRae, Dean White, Des Comer, David Pierce

Board Members absent: None

Staff Members present: Ben Claassen, Matt Wahlman, CeCe Walters

Visitors present: None

Review/ Reordering of the Meeting Agenda: No reordering, but Item 4.2 on Agenda was deemed unnecessary.

Board Chair Dustin Warren called meeting to order at 5:36 p.m.

Public Comment: None

The Advisory Board discussed and/ or voted on the following issues:

- 1. Action Item- Teleconference Meetings during State of Emergency**
Leslie MacRae motioned to approve of Board findings relating to teleconference meetings during a State of Emergency; Des Comer seconded. Motion carried 6-0.
- 2. Action Item- Minutes from Special Board Meetings on 12/15/21, 1/31/22, 2/22/22, and Regular Board Meeting on 2/17/22.**
Leslie MacRae motioned to approve 12/15/21 Special Board Meeting minutes; Des Comer seconded. Motion carried 5-0.
Dean White motioned to approve 1/31/22 Special Board Meeting minutes; Des Comer seconded. Motion carried 5-0.
Des Comer motioned to approve 2/22/22 Special Board Meeting minutes; Dean White seconded. Motion carried 6-0.
Des Comer motioned to approve 2/17/22 Regular Board Meeting minutes; Leslie MacRae seconded. Motion carried 4-0.
***Some board members were absent so they didn't vote on those minutes.**

Advisory Board Meeting Dates for 2021/2022 School Year:
8/26/21, 10/14/21, 12/09/21, 2/21/22, 4/21/22, 6/09/22

Respectfully submitted by CeCe Walters

- 3. Subject: Comments and reports from individual Board members and SUHSD Board Liaison.** David Pierce suggested that the agenda be put into the google drive the week before the Board meets. Suggested to research using a consent agenda. Also, to make sure to follow up on those tabled or unresolved items from meeting to meeting.

- 4. Subject: Director's Report to the Board (Information and discussion):**
 - 4.1 Enrollment-**Ben informed the Board that enrollment was 250 last year and 244 today.
 - 4.2 Student Recruitment and Advertising report-**Not discussed
 - 4.3 COVID update-**CeCe and Ben gave update to Board. Quarantine time has been lessened, staff do not need to test weekly, and as of May 6th staff can test themselves if they send in a time stamped photo of results.
 - 4.4 State and Federal Legislation Update-** COVID legislation AB 871 withdrawn for the 2022-23 school year. Discussion on AB 2158, SB 1479, SB 866, SB 906, and AB 1652. Also, AB1993 was withdrawn.
 - 4.5 Update regarding vaccine mandate for students and staff for the 2022-23 school year-** Matt and Ben spoke. Mandate has been put on hold. CDPH will not initiate the regulatory process for a COVID-19 vaccine requirement for the 2022-23 school year and would not approve a process sooner than July 1st, 2023.
 - 4.6 California Healthy Youth Act-** Ben contacted YMC for more info. Waiting for an answer.
 - 4.7 Hiring update for Fall 2022-**More staff retiring. Interviews ongoing.
 - 4.8 On-site classes master schedule development for Fall 2022 update-** Schedule posted on website.
 - 4.9 Spring 2023 WASC Accreditation update-**Ben spoke to the Board about the plan for this.

- 5. Subject: Finance (Discussion and Action):**
 - 5.1 SCA and SSHS, Inc. Warrants (Action)** Matt discussed these with the Board and asked Board to approve them.
Dean White motioned that the Board accept the February/March Warrants proposed by Matt; Des Comer seconded. Motion carried 6-0.
 - 5.2 Finance Update (Discussion)** Matt discussed with the Board that there is a tax surplus of \$45.7 billion. Labor shortages around the state, so it's good SCA's hiring for next year is well underway. ADA computation for 21-22 and out years is still unknown. Matt is looking at all scenarios and trying to plan accordingly.
 - 5.3 2nd Interim Budget for the 2021-22 school year (Action)** Matt discussed the 2nd Interim Budget with the Board and asked the Board to approve it.
Des Comer motioned that the Board approve the 2nd Interim Budget for the 2021-22 school year; Dean White seconded. Motion carried 6-0.
 - 5.4 California Interscholastic Federation Sports-Related Stipends for 2022-23 School Year (Action)** Matt asked Board to table this item until next time.
Des Comer motioned to table this item; Dean White seconded. Motion carried 6-0.
 - 5.5 Staff 7/1/21 Retroactive Salary Schedules (Action)** Matt proposed new salary schedules to the Board, retroactive to the beginning of the 2021-22 school year, approximating a raise of 8% due to high inflation and asked Board to approve.
Note: David recused himself from this discussion.
Dean White motioned that the Board approve the salary schedules; Cheryl Yacoub seconded. Motion carried 5-0.

- 6. Closed Session: SCA Director and Chief Business Official 7/1/21 Retroactive Salary Schedules (Action)** The Board went into closed session at 7:05pm. CeCe and David left for this discussion.
*Open session reconvened at 7:13 p.m. CeCe came back and then David came back at 7:17 p.m.

7. Report on Board actions taken during Closed Session Board approved the 7/1/21 retroactive salary schedules for the SCA Director and CBO.

8. Subject: Agenda Items for the next Board meeting

8.1 Regular Board meeting dates for the 2022-2023 school year

8.2 Board approval of staff hires

8.3 2022-2023 Original Budget

8.4 Staff Resignation Letters

8.5 2022-2023 LCAP

8.6 SCA Handbook

9. Action Item- Adjournment

Des Comer motioned to adjourn the meeting; Cheryl Yacoub seconded. Motion carried 6-0.