



Shasta Charter Academy/ Shasta Secondary Home School, Inc.
Advisory Board Meeting Minutes
January 31, 2022
Called to order at 5:32 p.m.
Meeting adjourned at 6:04 p.m.
307 Park Marina Circle
Redding, CA 96001

Meeting Method: Online via Zoom

This meeting was by teleconference pursuant to AB 361.

In attendance:

**Board Members present: Dustin Warren, Cheryl Yacoub, Dean White,
Des Comer, David Pierce**

Board Members absent: Leslie MacRae

Staff Members present: Ben Claassen, Matt Wahlman

Visitors present: Jillian Valdez, Justin Hawkins

Review/ Reordering of the Meeting Agenda: There was no reordering at this time.

Board Chair Dustin Warren called meeting to order at 5:32 p.m.

Public Comment: There was no public comment

The Advisory Board discussed and/ or voted on the following issues:

Item 1

- **Type of Item: Action/Approval of Board Findings Relating to Teleconference Meetings during a State of Emergency**

Ben told the Board that the State has authorized that the Board can authorize Teleconference meetings during a State of Emergency. Ben asked the Board to approve this.

- *Dean White motioned to approve teleconference meetings during a State of Emergency. Des Comer seconded the motion. Motion carried 5-0*

Item 2

- **Type of Item: Information/Comments and reports from individual Board Members and SUHSD Board Liaison**

There were no comments, except David Pierce said he was happy to see visitors.

Item 3

- **Type of Item: Discussion/Director's Report**

Advisory Board Meeting Dates for 2021/2022 School Year:
8/26/21, 10/14/21, 12/09/21, 2/21/22, 4/21/22, 6/09/22

Respectfully submitted by CeCe Walters

- **Enrollment**

Ben said he didn't do an actual report as this is a Special Meeting and there was not much this time.

Ben gave a report on enrollment. Numbers are increasing and we have rebounded from the students we lost in Dec. due to graduating early. State is also looking at implementing Hold Harmless, which would mean school ADA for this year would be based off the one for last year.

Matt also reported on the Hold Harmless.

- **COVID Update**

Ben reported that many staff and students have been out with COVID, so our school went remote for two weeks. This has helped and the numbers are going down.

Public Suzie Sebastian joined at 5:41 p.m.

Item 4

- **Type of Item: Action/ Annual Shasta Charter Academy School Accountability Report Card (SARC)**

Ben spoke about how we work with a company called Document Tracking Service. Ben inputs very little data. There are gaps with the data so Ben is going to reach out to DTS and ask about the blanks in data.

- *David Pierce motioned to approve the SARC; Cheryl Yacoub seconded the motion. Motion carried 5-0.*

Item 5

- **Type of Item: Discussion Item/ Finance**

- **SCA UC A-G Completion Improvement Grant Plan**

Matt reported to the Board that we are going to be given a grant to use to help more students complete their A-G requirements. He discussed potential ideas of how to spend the money. Des mentioned she loved the idea of getting an ASL teacher.

Item 6

- **Type of Item: Discussion/Suggested Agenda Items for the next meeting**

Ben commented that the next Board Meeting will be a regular one. 2020-21 Audit; CHYA packets; A-G Completion Improvement Grant

Item 7

- **Type of Item: Action/Adjournment**

- *Des Comer motioned to adjourn; Dean White seconded the motion. Motion carried 5-0.*